
JOB POSTING

Job Title	Cost Analyst
Division or Business Unit	Transfer Media North America
Department or Function	Accounting
Country of Job Location	USA – Asheville, NC
Job Description	<ul style="list-style-type: none"> • Standard cost maintenance <ul style="list-style-type: none"> ○ Annually review the burden rates applied to the standard cost, update material cost and loss factors, and roll costs ○ Review raw material cost changes to determine when additional cost rolls are needed throughout the year ○ Periodically update cost drivers to reflect the current loss factors from the production process • New item costing <ul style="list-style-type: none"> ○ Set up Bill of Materials (BOMs) in ERP system (Adage) ○ Determine what pre-calculated Burden rate to use on a new item. ○ Based on the product assign loss factors for each new item added ○ Ensure the BOMs and process routings are adequately absorbing labor and overhead costs • Variance analysis <ul style="list-style-type: none"> ○ Daily, weekly and monthly review of production order variances in Adage and SAP ○ Perform root cause analysis and recommend corrective actions ○ Communicate findings to production and supply chain management and other service groups • Physical inventory and cycle count planning and coordination <ul style="list-style-type: none"> ○ Work with the plants to determine the timing of the physical inventory ○ Support production management in cycle counting program ○ Make sure the procedures set forth by Corporate and internal audit are reviewed and followed for cutoff and other control requirements. ○ Review physical and cycle count variances. Perform root cause analysis and recommend corrective actions • Create ad hoc reports from multiple systems as needed or as requested

Qualification Profile <ul style="list-style-type: none">• Experience• Education• Skills	<ul style="list-style-type: none">• 4 year degree in accounting or equivalent experience• 7+ years manufacturing company experience with standard costing experience• Technically minded and willing to learn production processes• Strong MS Excel and multi-dimensional database skills• SAP, Adage and HFM systems experience a plus• Strong research and analysis skills• Overtime is required during critical times (i.e. monthly closing, physical inventory, and cost rolling)• Excellent communication, teamwork, interpersonal, and organization skills• Customer market focus / responsiveness – recognizes who customers are internally and externally and has ability to prioritize multiple tasks• Self starter - ability to motivate oneself and work effectively in a matrix structure with managers in remote locations
Start Date	Immediate
Relocation Package Offered (Yes or No)	No
Submit Resume to:	asheville.hr@flintgrp.com